

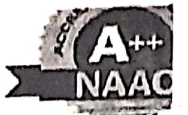


किंग जार्ज चिकित्सा विश्वविद्यालय, उ०प्र०, लखनऊ

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कुलसचि  
Registr

Ref. No. 152 /B-2025

Date 20/11/25 29-11-25

**Notice**

The Hon'ble Vice Chancellor is pleased to announce the following schedule of the Winter Vacation for the year 2025-2026.

**The Schedule :-**

- a. First Half - 25<sup>th</sup> December, 2025 to 08<sup>th</sup> January, 2026  
b. Second Half - 10<sup>th</sup> January, 2026 to 24<sup>th</sup> January, 2026

- Eligible faculty member (only teachers) shall be entitled to avail either of the two halves of vacation. The concerned Head of the department shall recommend for the vacation after seeking the option from each of the faculty members but at the same time ensuring that around 50% of the faculty is available in each half.
- The department concerned shall function as per usual routine and all the teaching and professional work shall remain unaltered. The Head of the department shall also ensure not to recommend the case of the faculty member who has not earned the vacation award due to insufficient period of service and/or presence in the department. Teachers on probation shall be entitled to avail vacation, if they have completed 6 month service on Dec. 25, 2025.
- No leave of any kind except the privilege leave can be pre or post fixed with the vacation period. The sanction of the privilege leave in this respect shall be at the discretion of the Vice Chancellor.
- It shall not be permitted to avail both the halves of the vacation except under special reasons/circumstances with prior approval of the Vice-Chancellor. Ordinarily, faculty members are required to take winter vacation in one block of 07 days. In special circumstances with the prior approval of the Vice-Chancellor, a faculty member can take Winter Vacation in 02 blocks, each block of minimum 07 days. Kindly note that the block of less than 07 days will not be permitted.
- 09<sup>th</sup> January, 2026 (Friday) will be common working day, all the faculty members both for those returning back from the first half Winter Vacation and also for the ones proceeding on the second half of vacation period. This will ensure a smooth transition of duties and activities in the department.
- It is advised to all Head of the departments to try their best while recommending the schedule for Winter Vacations, to align the vacation period of faculty members with that of their spouse (if the spouse is also employed within the institution) to enable both of them to plan/avail the vacation together. While considering such arrangements, it must be ensured that the academic, administrative, and other departmental activities remain unaffected and continue to run smoothly as per the institutional requirements.
- Any faculty who is on duty during the Winter Vacation will not avail any kind of leave in the period of duty except emergency leave, and obtain permission of Hon'ble Vice Chancellor for the same.
- This proposed schedule is as per prevailing leave and vacation system in the University.

I have been directed to say that recommended schedule of the Winter Vacation for the year 2025-2026 should be sent of HOD's to the office of the Registrar with a copy to the Vice Chancellor, to reach not later than i.e. 10.12.2025.

**Note : All respective HOD's are advised to ensure that during their Winter Vacation period, the next senior most faculty member of their departments shall look after the routine and administrative work of the concern department.**

Registrar

K.G.M.U., U.P., Lucknow

**Distributions: -**

No. 7849 /B-25, dated:-

Copy forwarded to the following for information & favour of necessary action:

1. All Head of the Departments, K.G.M.U., U.P., Lucknow.
2. The Dean, Faculty of Medicine/Dental Sciences/Nursing/Student Welfare/ Paramedical, K.G.M.U., U.P., Lucknow.
3. The Controller of Examination, K.G.M.U., U.P., Lucknow.
4. The Proctor, K.G.M.U., U.P., Lucknow.
5. Chief Medical Superintendent/Medical Superintendent, K.G.M.U., U.P., Lucknow.
6. Member Secretary, I.T.Cell, K.G.M.U., U.P., Lucknow.
7. Finance Officer, K.G.M.U., U.P., Lucknow.
8. Faculty In-charge, I.T. Cell, K.G.M.U. Lucknow.
9. P.S. to Hon'ble Vice-Chancellor, K.G.M.U., U.P., Lucknow.

Registrar

K.G.M.U., U.P., Lucknow

