

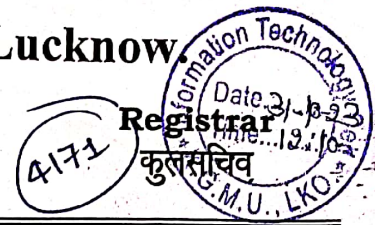


King George's Medical University, U.P., Lucknow

किंग जार्ज चिकित्सा विश्वविद्यालय, उ०प्र०, लखनऊ

Website: www.kgmcindia.edu

Phone: 91-0522-2257540, Fax: 91-0522-2257539



Ref. No. 245...../B-23

Date 22/10/23

Notice

The Hon'ble Vice Chancellor is pleased to announce the following schedule of the Winter Vacation for the year 2023-2024.

The Schedule :-

- | | | |
|----------------|---|---|
| a. First Half | - | 25 th December, 2023 to 08 th January, 2024 |
| b. Second Half | - | 10 th January, 2024 to 24 th January, 2024 |

- Eligible faculty member (only teachers) shall be entitled to avail either of the two halves of vacation. The concerned Head of the department shall recommend for the vacation after seeking the option from each of the faculty members but at the same time ensuring that around 50% of the faculty is available in each half.
- The department concerned shall function as per usual routine and all the teaching and professional work shall remain unaltered. The Head of the department shall also ensure not to recommend the case of the faculty member who has not earned the vacation award due to insufficient period of service and/or presence in the department. Teachers on probation shall not be entitled to avail for vacation, who have completed 6 months service on December 25, 2023.
- No casual leave of any kind except the privilege leave can be pre or post fixed with the vacation period. The sanction of the privilege leave in this respect shall be at the discretion of the Vice Chancellor.
- It shall not be permitted for anyone to avail both the halves of the vacation except under special reasons/circumstances with prior approval of the Vice-Chancellor.
- **9th January, 2024 will be common working day** and shall be a working day for all the faculty members both for those returning back from the first half and also for the ones proceeding on the second half of vacation period. This is to ensure a smooth transition of duties and activities in the department.
- It is advised to all Head of the departments to try their best to recommend the schedule of the winter vacations in such manner that the spouse of the faculty members is also working as winter vacation as that of his/her spouse to enable both of them collectively to plan/avail the vacation together. While it is done it should be kept in mind that the academic and other activities of the department are not adversely affected by the proposal.
- It is directed not to divide the leave/duty combination of an individual faculty in such a manner that it is distributed in both halves of Winter Vacation.
- This proposed schedule is as per prevailing leave and vacation system in the University.

I have been directed to say that the recommended schedule of the winter vacation for the year 2023-2024 should be sent to the office of the Registrar with a copy to the Vice Chancellor so as to reach not later than i.e. **15.12.2023**.

Registrar
K.G.M.U., U.P.
Lucknow

End. No:- 8102 B/23, dated:-

Copy forwarded to the following for information & favour of necessary action:

1. All Head of the Departments, K.G.M.U., U.P., Lucknow.
2. The Dean, Faculty of Medicine/Dental Sciences/Nursing/Student Welfare/ Paramedical, K.G.M.U., U.P., Lucknow.
3. The Controller of Examination, K.G.M.U., U.P., Lucknow.
4. The Proctor, K.G.M.U., U.P., Lucknow.
5. Chief Medical Superintendent/ Medical Superintendent, K.G.M.U., U.P., Lucknow.
6. Member Secretary, I.T.Cell, K.G.M.U., U.P., Lucknow.
7. Finance Officer, K.G.M.U., U.P., Lucknow.
8. P.S. to Hon'ble Vice-Chancellor, K.G.M.U., U.P., Lucknow.

Mr. Sawabh

Registrar
K.G.M.U., U.P.
Lucknow