



King George's Medical University U.P,

Chowk, Lucknow, Uttar Pradesh, INDIA – 226003

Ultra E-Tender short Notice

Notice No.:-153/G.A

Dated:-30.11.2019

Short Term online Tenders are invited for “Arrangement of Fully Water Proof, Tent, Chairs Sofa set for Rhapsody 2019 at King George's Medical University, U.P, Lucknow. For further details and terms/conditions of tender document please visit website <http://etender.up.nic.in>

(Registrar)

KGMU, Chowk, Lucknow, Uttar Pradesh, INDIA – 226003

Tender Term And Conditions

- 1- E-tenders in Two Bids (Technical & Financial) are invited on behalf of the Registrar KGMU, Lucknow from interested and eligible service provider /dealers, for providing – Arrangement of Fully Water Proof, Tent, Chairs Sofa set for Rhapsody, KGMU, Lucknow.
1. Bids shall be submitted online only at website: <https://etender.up.nic.in>
2. At the submission of tender document DD is to be enclosed by the tenderer as tender fee for each tender notice of Rs. 1000.00 (GST extra as per applicable). All the demand drafts should be drawn in favour of Finance Officer, King George's Medical University Uttar Pradesh, Lucknow payable at Lucknow to be submitted by hand/Post at Registrar office G.A Section K.G.M.U, U.P, Lucknow.
3. Earnest Money (EMD) as specified with specification of each item shall be paid in shape of FDR for one year duration, drawn in favour of the Finance Officer, King George's Medical University UP, Lucknow and payable at Lucknow (U.P.), India. to be submitted by hand/Post at Registrar office G.A Section K.G.M.U, U.P, Lucknow.
4. The complete bidding process is online. Bidders should be possession of valid Digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC need to be registered on the website mention above.
5. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Public Procurement Portal for e Procurement at https://uplc.in/e-procurement_man.aspx
6. Hard Copy of original technical bid must be delivered to Registrar, KGMU, Lucknow on or before last date/time of Bid Submission as mentioned above. The bid without EMD and tender fee will be summarily rejected.
7. The tender shall be submitted online in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. Bids shall be considered only if uploaded on given website:-www.etender.up.nic.in
8. The quantity shown in the Schedule may increase or decrease to any extent depending upon the actual requirement.
9. Any future clarification and/or corrigendum(s) shall be communicated through Registrar Office, KGMU, Lucknow on the KGMU website: www.kgmu.org. or etender website. The bidders are required to regularly check the website to know about any/all such corrigendum(s) as only these bids, taking care of such corrigendum(s) shall be considered for finalization of the tender.

10. Bidder should necessarily enclose a covering letter mentioning a summary of applied document with proper numbering. Secondly, bid should also attach a compliance sheet as per specification mentioning that they are complying to all specification or have any variation.
11. All the duly filled/completed pages of the tender should be given serial /page number on each page and signed by the owner of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.
12. Any omission in filling the columns of Financial Bid form shall debar a tender from being considered. Rates should be filled up carefully by the tenderer.
 - (i) The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract with successful bidder.
13. The EMD shall be forfeited if successful bidder fails to supply the work in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.
14. After evaluation, the work shall be awarded normally to the firm/agency fulfilling all the conditions of the contract and who has quoted the lowest rate as per financial bid after complying with the all the Acts / provisions stated / referred to for adherence in the tender.
15. The competent authority of KGMU, Lucknow reserves all rights to accept or reject any/all tender(s) without assigning any reason.
16. The tender form is not transferable.
17. The bidders should have furnished a copy of GST/Service Tax Registration Number, the State / U.T. of registration and the date of such registration. Tenders not complying with this condition will be rejected.
18. Full description & specifications -must be clearly mentioned in the tender, failing which, the tender will not be considered.
19. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Lucknow, Uttar Pradesh, India only.
20. Notwithstanding any other provision, the terms & conditions and any other items given in the work order will be treated as binding with "Errors & Omissions Expected" basis. However, if the ----- notices any mistake in the contents of the order, he must bring the same to the notice of the Medical University and seek clarifications. Supplier/Service order will have to bear the responsibility for failure to take this action.
21. The Medical University may in writing make any revision or change in the order,
22. The Medical University reserves the right to cancel the order or any part thereof and shall be entitled to revise the contract wholly or in part by a written notice to the vendor, if:
 - (a) Upon receipt of the said cancellation notice, as provided above, the vendor shall discontinue all works of the order and matters connected with it.

I / We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender

(B) Financial terms and conditions

1. Bidders are requested to note that they should necessarily submit their financial bids in the format provided online.
2. Rates quoted should be inclusive of all applicable taxes, packing, forwarding, postage and transportation charges at for KGMU, Lucknow (Site of installation/Use). Rates should be mentioned both in figures and in words.
3. The service provider has to submit a notarized affidavit on Indian Non Judicial Stamp Paper of Rs.10/- that the bidder has not quoted the price higher than previously supplied to any government Institute/Organization/reputed Private Organization or GEM rate in recent past. Therefore, if at any stage it has been found that the supplier/service has quoted lower rates than those quoted in this tender; the Institute (the purchaser) would be given the benefit of lower rates by the Supplier and any excess payment if any, will become immediately payable to the KGMU, Lucknow. If such affidavit is not submitted, tender will be out rightly rejected.**(Part of technical bid).**
4. **Financial Bid is to be submitted online only on e-tender website Hard copy should NOT be submitted for this.**

Note: In case of any dispute regarding award of tender, decision of KGMU Administration would be final.

I / We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Tender for -----

TECHNICAL BID **(Documents to be attached in the “Technical Bid”)**

1. Name & Address of the service provider and their authorized dealers/ distributors/Agency with phone number, email, name and telephone/mobile	
2. Whether the signature on each page has been made by the of bidder or not.	
3. Name, Address & designation of the authorized person (Sole proprietor/partner /Director/Service Provider)	
4. Have you previously work any government/ reputed private organization? If yes, attach the relevant poof.	
5. Please provide a notarized affidavit on Indian Non Judicial stamp paper of Rs. 10/- that you have not quoted the price higher than previously to any government Institute/Organization/reputed Private Organization or DGS&D rate in last one year. If you don't fulfill this criteria, your tender will be out rightly rejected.	
6. Please attach copy of last three years' of Income Tax Return	
7. GST/Service Tax Registration Number. (Please attach copy)	
8. Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.	
9. Power of Attorney/authorization for signing the bid documents (Not required in case of sole-proprietorship.)	
10. Please declare that proprietor/firm/company has never been black listed/debarred by any organization. An oath certificate to this effect may be enclosed on Rs.10 notarized stamp paper.	
11. Details of the bid security (EMD)	
12. Tender cost	Detail of cost of Tender for Rs.1000/- (GST extra)

Undertaking

1. I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/We shall above work of requisite quality and quantity at given rate in timely manner.
3. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish within 15 days,
4. I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

(Signature of the Bidder)

Name:

Designation with Seal of the Firm:

Format of Letter to Registrar office

“OFFICE OF THE Registrar KING GEORGE’S MEDICAL UNIVERSITY, UTTAR PRADESH, LUCKNOW 226003

Tender No. & Date:

Name of the party in whose : _____

Favour the Tender form has been issued

The Registrar

King George’s Medical University, U.P., Lucknow 226003

Dear Sir,

1. I/We hereby submit our tender for the _____
2. I/We hereby agree to all the terms and conditions, stipulated by the KING GEORGE’S MEDICAL UNIVERSITY, U.P., Lucknow in the enclosed document from page no. toin this connection including delivery, penalty etc. Quotations for each group are being submitted.
3. I/We have noted that over written entries shall be deleted unless duly out & re-written and initialed. Tenders are duly signed (No thumb impression should be affixed).
4. I/We undertake to sign the contract/agreement if required within 10 (Ten days) from the issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the **King George’s Medical University, U.P., Lucknow.**

Yours faithfully, Signature of

Tenderer with full Address.

WITNESS _____

WITNESS _____

(To be notarised on Non Judicial Stamp of Rs.10)

Declaration

1. I/we hereby agree to abide by all terms and condition mentioned in tender document along with special terms & condition mentioned with specification of the items.
2. I/we hereby declare that I/we have not been debarred by any Institution /Govt. origination in past from Tendering.

Signature of Tenderer

Name

Designation

Name of Organisation

Seal

Date

King George's Medical University, Uttar Pradesh, Lucknow

Notice No-

Tenders “Tent” for Rhapsody (20 to 22 December 2019(03 days) at Sardar Patel Ground, K.G.M.U, U.P Lucknow.

1. Name of Tenderer-----
2. For the Department -----
3. Name of the Work
4. Tender Notice No. -----
5. E.M.D – Rs.60,000/=(Refundable)

Cost of Tender fee Rs. 1000/- + G.S.T (one thousands) Non- Refundable in shape of Demand Draft in favour of The Finance Officer K.G.M.U Lucknow (U.P) India submitted in Technical Bid (Non-Refundable)

Publishing Date : 02-12-2019 at 2.00P.M
Document Downloaded/sale start date :- 02-12-2019 at 3.00 P.M
Seek Clarification Start date :- 02-12-2019 at 5-00 P.M
Seek Clarification End date :- 03-12-2019 at 5-30 P.M
Pre-Bid Meeting :- 04-12-2019 at 10.00 A.M
Bid submission start date :-04-12-2019 at 5.00 P.M
Last Date of Bid Submission : 16-12-2019 at 1.00 P.M
Technical Bid Opening : 16-12-2019 at 3-00 P.M
Date of opening of price bid: To be informed to the qualified bidders

Date of opening of price bid: To be informed to the qualified bidders

तकनीकी बिड, चेक लिस्ट

1. फर्म का नाम तथा पता सम्बन्धी पत्र
 2. फर्म का रजिस्ट्रेशन, सम्बन्धी प्रमाण-पत्र.....
 3. चरित्र प्रमाण पत्र जिलाधिकारी द्वारा निर्गत।.....
.....
 4. जी0एस0टी0 प्रमाण पत्र
 5. चार्टर्ड एकाउन्टेन्ट द्वारा सत्यापित विगत वर्षों का टैक्स भुगतान की छायाप्रति।.....
.....
 - 6- फर्म को रू0 25 लाख का वार्षिक टर्न-ओवर होना चाहिए।
 - 7- अति-विशिष्ट अतिथियों के कार्यक्रम के आयोजन कार्य करने का अनुभव.....
.....
 - 8- सरकारी/अर्द्धसरकारी भवनों में कार्यक्रम के आयोजन कार्य अनुभव
10. टेण्डर फीस, एवं धरोहर धनराशि.....

Tenders for “Tent” for Rhapsody (20 to 22 December 2019 at Sardar Patel Ground, K.G.M.U, U.P Lucknow.

B) Pre-Qualification Condition and Eligibility Criteria

1. Should have minimum 3 works Experience for providing Tent Services preferably for any University or Govt. Organization.
2. Should possess all statutory requirements as applicable (Such as G.S.T shop and Establishment registration certificate and PAN Card etc.
3. Annual Turnover of Firm for last financial year is Rs. 25,00,000/-
4. Firm/Agency agreeing the terms & conditions and satisfying the eligibility criteria may submit their tender to Registrar K.G.M.U, U.P, Lucknow.
5. All pages of Tender should be signed by the authorized signatory of the company/firm
6. It shall be deemed that the bidders have undertaken a visit to King George’s Medical University, U.P, Lucknow and is fully aware of the scope of work prior to the submission of the tender document.

Important Instruction:-

1. the work is to be executed as per work order.
2. The selected firm will have to handover the complete foolproof work 24 hours before the start of the event.
3. Dismantling is to be started from the next morning after completion of event & completed by night.
4. Transportation of all items to site and back from site is total responsibility of the firm.
5. All material should be new, of standard quality and decent. The colour fabric etc. to be used will be approved by the university.
6. All items(Sofa/Chairs/carpet/tables etc.) should be in good condition & will be cleaned by agency’s staff after putting it on appropriate places.

7. Quantities requirements and specification given are approximate and may vary as per site conditions and few items may be deleted/added/modified, if needed.
8. Payment will be made as per actual hired quantities put in use.
9. Rate must be quoted in unit basis (including transportation, labor, Installation etc.) in the price schedule only and Taxes (if any) should be clearly indicated.
10. The Agencies are requested to see proposed site understand the work and agree to all the terms and conditions of K.G.M.U given above.
11. All wirings have to be provided by the firm from the source to be specified by K.G.M.U., U.P, Lucknow.
12. In case of any default EMD shall be liable to be forfeited.
13. Tenders received without E.M.D or incomplete Tenders shall be rejected.

Financial Bid (Infrastructure of Tent for 20 december to 22 dec 19)

B.O.Q

Sl. No.	Articles	Quantity	Rate	Amount
1.	Size:- 80x190'- covered stall (pandal) Area about 15200 sq.foot) preferably German Hanger	15200 sq.foot		
2.	Tables with cover & Frill-150	200		
3.	Stall:- 9'x18'-18stalls	30 stalls		
4.	Stall:- 18'x18'-3stall	6 stall		
5.	Stall:- 18'x36'-1stall	3 stall		
6.	Steel sofa set-40	60		
7.	Chairs-1000	1000		
8.	Stage-56'x38'x4'-Area about 2400 sq. foot)	2400 sq. foot		
9.	Stage Ramp-15'x12'x4', 8'x34'x4'-Area about 620 sq.foot)	620 sq.foot		
10.	Barricating -Area about 90 sq.foot	90 sq.foot		

11.	Matteresses & sheet-25 set	25 set		
12.	Carpeting in Hanger & other area.	1 Job		
13.	Black curtain on stage with pull over system	1 Job		
	Total (incl. all tax & charges)		 (in words)