



**King George's Medical University U.P,**  
Chowk, Lucknow, Uttar Pradesh, INDIA - 226003  
**E-Tender Notice**

**Notice No:- 259/G.A**

**Dated:- 17-11-2020**

Online e-bids are invited under two e-bid system for Annual operation of entire Fire Fighting Systems in King George's Medical University, U.P, Lucknow. The terms & condition can be viewed at website [www.kgmu.org](http://www.kgmu.org) & tender will be available on e-portal website <http://etender.up.nic.in>

**(Ashutosh Kumar Dwivedi)**  
**Registrar**

# King George's Medical University U.P,

Chowk, Lucknow, Uttar Pradesh, INDIA - 226003



## Tender document for operation of Fire Fighting Sytem in King George's Medical University, U.P, Lucknow.

Ref. No. : 259/G.A	Dated: 17-11-2020	
Publishing Date	:	20.11.2020 at 05.00 PM
Document Download/sale start date	:	21.11.2020 at 10.00 AM
Clarification Start Date	:	21.11.2020 at 11.00 AM
Clarification End Date	:	23.11.2020 at 11.00 AM
Pre-Bid Date	:	24.11.2020 at 12.00 PM
Pre-Bid Meeting Address	:	Executive Engineer office(E/M) :
Bid Submission Start date	:	25.11.2020 at 12.00 PM
Last Date of Bid Submission	:	14.12.2020 at 12.00 PM
Technical Bid Opening	:	14.12.2020 at 03.00 PM
Date of opening of price bid	:	To be informed to the qualified bidders

*Tender documents may be downloaded from web site <http://etender.up.nic.in>*

## **Notice Inviting Tender**

Online E-Tender are hereby invited in two bid system from eligible Firm/contractor/agency for the work mentioned hereunder:-

### **Name of Work:-**

- A. Providing Well trained and qualified Fireman in 3 shifts per shift-8 Nos and Total 24 Nos. for operation of Fire Fighting Equipment & System (including wages P.F, E.S.T, Bonus Uniform etc)
- B. Providing Well Trained and Qualified supervisor-01 no. in General Shift for operation and management of Fire Fighting Equipments (including wages, PF, E.S.I, Bonus, Uniform etc.)

The Detailed terms and condition of e-tender notice can be downloaded from website of the e-tender website [www.etender.up.nic.in](http://www.etender.up.nic.in). The offer should reach on or before----- till ----- PM Technical Bid. The Vice-Chancellor of King George's Medical University, U.P, Lucknow. reserves the right to accept or reject in part or full, any or all the tenders without assigning any reason.

### Detailed of Notice Inviting Tender:-

1. Competitive online Tenders are invited from reputed eligible fire Fighting contractor/agencies for the work for Operation of Fire Fighting System & Equipment. Bidder must have working experience with state PWD/CPWD/Railways/Public Sector organization/Hospital/Oil and Gas manufacturing or refining industry and should have minimum 3 years working experience for similar job in 300 bedded Hospital in any Pvt./Semi Govt./Govt. Hospital /Medical college/ University in India. and successfully completed one similar work.
2. The average annual turnover of the tenderer firm should be minimum Rs.50 Lac in last three years.
3. The tender document can be downloaded/submitted e-tender website [www.etender.up.nic.in](http://www.etender.up.nic.in).
4. An E.M.D of Rs.2,00,000(Rupees two lakh only) in the form of F.D.R of any scheduled/nationalized bank drawn in Favor of Finance officer King George's Medical University, U.P, Lucknow.
5. This Operation contract will be valid for period of 3 Years.
6. Regarding Tenderer Grievances the pre-bid conference will be held on date----- at 02 PM. Executive Engineer(E/M) office All firm's representative who are attending the pre-bid meeting shall produce an authorization letter from their firm on the firm's letter head. They are required to put their query in writing before committee and submit the same in writing on its letter head. The competent Authority of KGMU reserves all right to accept or reject any/all tenders without assigning any reason. It can also impose/relax any administrative term and conditions/specification of tender enquiry after due discussion in pre bid conference. This will be communicated through website of K.G.M.U. No representation will be considered after pre-bid meeting and bidders may ensure putting up their grievances only in pre-bid meeting
7. Any future clarification and corrigendum shall be communicated through Registrar office K.G.M.U Lucknow on the NIC website [www.etender.up.nic.in](http://www.etender.up.nic.in)
8. E- Tender will be two bid System (Technical & Financial Bid)
9. Technical Bid shall contain the following:-
  - a. Tender fee Rs.3,000/-(Non-Refundable)+G.S.T@18% as demand draft of a scheduled/nationalized bank and drawn in favour of Finance officer K.G.M.U, U.P, Lucknow payable at Lucknow to be submitted by hand/post at Registrar office G.A Section K.G.M.U, U.P, Lucknow at scheduled time.
  - b. An E.M.D of Rs.2,00,000(Rupees two lakh only) in the form of F.D.R of a scheduled/nationalized bank drawn in Favour of Finance officer, King George's Medical University, U.P, Lucknow payable at Lucknow for the period of one year to be submitted by hand/post at Registrar office, G.A Section K.G.M.U, U.P, Lucknow at scheduled time.
  - c. Document relating to proprietorship Firm, Partnership Deed, Registration certificate of partnership Firm, Memorandum of Associate, Article of Association and Certificate of Incorporation as the case may be:
  - d. Registration Certificate of GST. With payment proof.
  - e. Registration Certificate of EPF
  - f. Registration Certificate of ESI.
  - g. Balance sheets for last three previous financial years duly certified by the chartered accountant.(financial Year 2017-18, 2018-19, 2019-20).
  - h. Acceptance letter in the form **of Annexure-A**
  - i. Affidavits on the Format given in **Annexure-C and D**.
  - j. Copy of License under Contract Labour (Regulation and Abolition) Act.1970
  - k. Other documents, certificate etc, required to be submitted with tender as per provision of this Tender Document.
  - l. I.S.O Certificate enclosed.

- m. Experience Certificate for similar nature of work has to be enclosed.
  - n. The tenderer should have valid registration in Labour Department and has to enclose the copy of registration.
10. Technical bid Shall be submitted Vide a letter on the letter head of the tenderer as per the the enclosed format (**Annexure-E**)
  11. Financial online offer shall be opened only of those tenderer who have qualified in the Technical Bid.
  12. The complete bidding process is online. Bidders should be possession of Valid Digital Signature Certificate(DSC) for online submission of bids. Prior to bidding DSC need to be registered on the website mention above.
  13. Hard Copy of original technical bid must be delivered to Registrar KGMU, Lucknow on or before last date/time of Bid submission as mentioned above. The bid without EMD and tender fee will not be entertained.
  14. E.M.D of unsuccessful Bidder shall be returned after the award of the contract. E.M.D of Successful Bidder shall be refunded after deposit of the security deposit of 10% of total order value. No interest shall be paid on the EMD or Security Deposit. This EMD/Security deposit shall be forfeited if he/they fail to comply with any of the conditions of the contract.
  15. The University will not be responsible for any delay.
  16. Before submitting the tender, please go through complete tender document and terms and conditions on which the work will be awarded and shall be executed by the successful tenderer.
  17. Tenders submitted shall remain valid for 6 month from the date of opening for the purpose of acceptance and award of work, Validity beyond 6 month from the date of opening shall be on mutual consent.
  18. Before tendering, the tenderer should inspect the site to fully acquaint himself about the conditions in regard to accessibility of site, nature and extent of ground working conditions of site and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such accounts shall be entertained by the University in any circumstances.
  19. The track record of the Tendering firm/contractor should be clean and should not have any involvement in illegal activities or financial misappropriation/frauds etc.
  20. The Vice-Chancellor King George's Medical University, U.P, Lucknow reserves the right to accept or reject any or all tender bids without assigning any reasons whatsoever and his decision will be biniding on all the parties.
  21. The Service Provider has to submit a notarized affidavit on Indian Non Judicial Stamp Paper of Rs.10 that the bidder has not quoted the price higher the previously supplied/worked to any government institute/Organization/reputed private Organization or GEM rate in previous or current financial year. If any stage it has been found that the supplier/service has quoted lower rates than those quoted in this tender. The University(the purchaser) would be given the benefit of lower rates by the supplier and any excess payment if any, will become immediately payable to the KGMU Lucknow. if such affidavit is not submitted tender will be out rightly rejected.
  22. The tenderer has to ensure the fire fighting system functional including pump, motor, DG sets and all other accessories on the routine daily basis.
  23. Tenderer has to maintain the record of staff in the register on shift basis which will be checked by the Executive Engineer (E/M) or Engineer Incharge at site of the University.
  24. The Operation of All fire Fighting equipment installed in the KGMU campus of all Building will be in the supervision of trained and qualified supervisor.
  25. The tenderer should have to provide the trained and qualified staff for making the system operational round' the clock and the firm has to ensure the system should be functional all the time.

**Terms and Conditions:-**

**1. General:-**

- a. This contract of Fire Safety personnel to operate fire fighting equipments/appliances installed in the different building of King George’s Medical University.
- b. The Fire Safety contractor/Fireman should be qualified in fire safety & fire fighting from fire engineering college or he should have the past working experience to handle fire fighting appliances.
- c. They will have liaison with the concerned fire station official as also immediately report to fire station in case of fire.

**2. Contract Period:-**

- a) This operation of contract will be for a period of Three years from the date of issue of work order.
- b) During the period of agreement, the contract may be terminated by the Vice-Chancellor King George’s Medical University, Lucknow by giving one month’s notice.

**3. Scope of work:**

- a. To attend emergency call for Fire emergency and Control the incident as quickly as possible and contain it within minimum damage
- b. All the Fire personnel including contractor will be responsible for entire fire protection. During attending actual emergency call, entire staff on duty should deploy themselves to suppress the fire.
- c. As soon as information is received in the fire control room or by any other means about emergency, fireman on duty will rush to the site, where the call has been received and handle the emergency with the help of other fire staff, and available fire equipment i.e fire hydrant system, fire extinguishers etc. Fireman on duty will attend telephone and will keep continuous communication with KGMU officials to report the situation on site and for further help if situation is uncontrollable. All the fire staff should be able to tackle the fire emergency.
- d. Work mentioned in Annexure-G

**4. Man Power Provision:**

Engaged Man Power in Operation work- The firm shall keep a minimum team of 25(Twenty five) persons.

Sl. No.	Staff Engaged	Shift
1.	01 Fire Supervisor	General Shift
2.	Total Fireman 24 Nos.	-----

**Note:**

- a) Fire supervisor should possess Diploma in fire engineering/ one year certificate with atleast 2 years of working experience in the field of firefighting, firemen should have certificate issued by Competent authority with atleast one year working experience in the field of firefighting

- b) The identified fire staff should have undergone training in Fire & Safety drills, rescue operations etc. from recognized institute. **Documentary proof shall be submitted in this regard for the proposed candidates.**
- c) Contractor has to ensure statutory provisions w. r. t. Weekly off
- d) Contractor has to release monthly shift schedule and to be approved by concerned Engineer of KGMU, Lucknow. Fireman and supervisor shall attend the duties as per approved schedule. Any change in the Approved shift schedule, for valid reasons, in exceptional cases shall be informed to concerned Engineer of KGMU, Lucknow for approval.
- e) In any case, same fireman shall not continue his duty in the next immediate shift.
- f) Contractor should supply uniform to his employees and all the deputed staff shall attend duty in uniform.
- g) The personnel to be deputed by contractor shall be medically fit to work to attend duties of fire service and from the age group of 21 – 45 years.
- h) The physical standards for personnel shall meet requirements of Uttar Pradesh State Fire Service Department.
- i) Working hours of Fire Fighting System and related System/ Services etc. will be round the clock, seven days a week, 365 days a year.
- j) Contractor and their staff shall at all times or whenever required, submit their records, registers or books to duly authorized officers/ Engineer of KGMU Lucknow for inspection.
- k) Presence of fire man In each shift will be the responsibility of designated / supervisor fireman.
- l) Contractor will be responsible for any damage caused to the property of KGMU Lucknow due to negligence of personnel deployed by him for the job. In such cases, he will be charged on account of expenditure arising for repair/replacement of the same.
- m) The contractor shall not engage or remove or change any person without the knowledge and concurrence of the concerned Engineer of KGMU, Lucknow. KGMU shall have the right to advise the contractor to terminate the services of any employee for any violation of security provisions and / or indiscipline / violent behavior, agitation, instigating other peaceful works. In case of such advice, contractor shall comply with the same with immediate effect.
- n) Successful bidder shall ensure uninterrupted presence of the personnel. In case of absence/leave, he shall arrange alternative person

## 5. **Penalties**

Penalty will be imposed at the following rates for absence of contractor's Fire Supervisor & Fireman during contract period:-

- a) Absence of Fire Supervisor @500/-per day
- b) Absence of Fireman @400/-per day

## 6. **Theft of Parts:**

The contractor shall be fully responsible, if their personnel's involve in any theft/burglary or any other mischief.

## 7. **Local Regulations:-**

The contractor shall ensure that the operation of the installed fire fighting System & alarm System as per rules and regulations of the chief Fire officer, Lucknow Fire Service and other Fire Safety Acts/Rules. The contractor shall also abide by the requirements of the institute and shall follow the instructions issued by University Security officer and /or any other officer duly authorized by the university for this purpose.

## 8. **Log Book:**

The contractor shall maintain a log book & staff register at the site wherein entries like general conditions daily, weekly, monthly etc duties and operation/ maintenance carried out and result achieved should be noted .

The contractor shall inform to the concerned & incharge of the building of the university regarding any abnormality, malfunctioning in any system & make necessary entries in the log book.

## 9. **Other Condition :**

- a. In case of Fire incident, the contractor will ensure adequate operation of fire fighting system immediately and will also simultaneously inform Lucknow fire department and Resident for vacating the area under fire.
- b. The persons deployed by the contractor for the services mentioned above shall be the employees of the contractor for all intents and purposes and that the persons so deployed shall remain under the control and supervision of the contractor.
- c. The firm shall maintain all wires from main control panel and detectors for each zone.
- d. The Engineer and other officers of KGMU shall be at liberty to carry out surprise check on the persons as deployed by the contractor in order to ensure that persons deployed by him are doing their duties.
- e. In case any of the persons so deployed by the contractor not found up to the mark or does not perform his duties properly or commits misconduct or indulges in any unlawful riots or disorderly conduct, the contractor shall immediately withdraw and take suitable action against such persons on the report of the Engineer and other officers of KGMU.
- f. For performing the assigned work the contractor shall deploy medically and physically fit persons(preferably below the age of 45). The contractor shall ensure that the persons are punctual and disciplined and remain vigilant in performance of their duty. Persons so engaged by the contractor shall be from amongst properly trained fireman of high integrity and good conduct, and shall be conversant in the local language i.e Hindi. Any person below 18 years of age should not be employed.
- g. For the purpose of proper identification of the employees of the contractor deployed for the work, contractor shall issue identity cards bearing their photographs/identification etc. and such employees shall display their identity cards at the time of duty.
- h. The contractor shall be liable for the payment of wages and all other dues which they are entitled to receive under the various labour laws and other statutory provisions.
- i. The contractor shall at his own cost, if required take necessary insurance cover in respect of the aforesaid services rendered to King George's Medical University, U.P, Lucknow and shall comply with the statutory provisions of Contract Labour (Regulation & Abolition) Act 1970, Employees State Insurance Act: Workman's Compensation Act 1923: Payment of Wages Act 1936, The Employees Provident Fund(and Miscellaneous Provisions) Act 1952, Payment of Bonus Act 1965, The Minimum Wages Act 1948, Employer's Liability Act 1938 and/or any other rules/regulations and/or statues that may be applicable to them.
- j. The contractor shall arrange to provide reliever equally qualified in case of absence/leave/off etc. The contractor shall in all dealing with the persons in his employment have due regards to all recognized festivals, days of rest and religious or other customs. In the event of the contractor committing a default or breach of any of the provisions of the Labour Laws including the provisions of Contract



Labour (Regulation and Abolition) Act 1970 as amended from time to time. Or in furnishing any information or submitting or filling any statement under the provision of the said regulations and rules which is materially incorrect, he shall without prejudice to any other liability pay to the King George's Medical University, U.P, Lucknow, a sum as may be claimed by the Competent authority of K.G.M.U Lucknow.

- k. The successful contractor/agency shall execute an agreement on a stamp paper of required value for due performance of the contract within week. Contractor shall deposit 10% of the contract value for the period of 36 months along with the acceptance of contract as security in the form of Bank Guarantee/F.D.R in favour of Finance officer K.G.M.U, U.P, Lucknow and this will be refunded after the contract has been terminated or ended.
- l. Above security deposited by the contractor shall be liable to be forfeited or appreciated in the event of unsatisfactory performance of the contractor and/or loss/damage if any sustained by the K.G.M.U Lucknow on account of the failure or negligence of the workers deployed by him or in the event of breach of the agreement by the contractor.
- m. Contractor shall keep the King George's Medical University, U.P, Lucknow indemnified against all claims whatsoever in respect of the employees deployed by the contractor, in case any employee of the contractor so deployed enters in dispute of any nature whatsoever, it will be the primary responsibility of the contractor to contest the same. In case King George's Medical University Lucknow is made party and is supposed to contest the case, the King George's Medical University Lucknow will be reimbursed for the actual expenses incurred towards counsel fee and other expenses, which shall be paid in advance by the contractor to K.G.M.U Lucknow on Demand. Further the contractor shall ensure that no financial or any other liability comes on K.G.M.U Lucknow in this respect of any nature whatsoever and shall keep K.G.M.U Lucknow indemnified in this respect.
- n. Contractor shall provide two pairs of Uniform at his own cost to the persons deployed for this work and shall include shirt (Shirt/Jacket-inscribed as FIRE SAFETY at the back) leather shoes, socks, Lanyard with whistle jersey for winter, Rain coat/umbrella for rainy season, loaded torches and batons.
- o. No accommodation facility will be provided by the K.G.M.U, Lucknow.
- p. Payment will be made monthly after satisfactory report of concerning Engineer Incharge/incharge of the building/H.O.D completion of service on presentation of bill. No advance payment will be made.
- q. Income tax deduction at source as per the rules in force will be deducted from the bill and the amount so deducted will be credited to the income tax authority and a certificate of the amount credit will be issued by the Account section of K.G.M.U, Lucknow
- r. The amount of G.S.T, if any charged by the contractor from the University on account of the services rendered by him. The copy of deposit receipt of G.S.T must be submitted by the contractor with next month bill.
- s. University reserve the right to curtail or enhance the scope of work by reducing/increasing the quantities /Firman/Guard of certain items as required and reviewed by the Institute from time to time and therefore, the final value of the work shall be worked out and paid to the extent of work actually carried out.
- t. The successful Tenderer shall agree that the University shall in no way be held responsible or liable to meet any claim of the personnel by the successful Tenderer against any accident, injury etc. suffered by the personnel of the successful Tenderer.

- u. In the event of any question, dispute/difference arising under the agreement or in connection herewith (Except as to matters the decision of which is specially provided under the agreement) the same shall be referred to the sole arbitration by the Vice-Chancellor King George's Medical University U.P, Lucknow. & his decision will be final and binding.
- v. The Arbitrator may give interim awards and/or directirons as may be required subject to the aforesaid provisions the Arbitrator & conciliation Act 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the arbitration proceedings under this clause.

**10. JURISDICTION:**

Disputes of any nature that may be arise in connection with the execution of this order shall be governed the laws of India and subject to the jurisdiction of courts situated in Lucknow India only.

Place

Signature

Date:

Name

## Annexure-G

### Preventive Maintenance Schedule of Fire System

1. Immediate action on every fire or emergency calls and to conduct fire fighting operations.
2. Operation, testing & maintenance (lubrication, cleaning etc) of fire & safety equipment's, fire extinguishers, etc., Statutory mock drills and practice mock drills, Rescue operation in case of emergency, Regular testing of Fire pumps and checking of hydrant system/water sprinkles/Safety showers, sensors, control panels etc. Maintenance (oiling, greasing, cleaning etc. ) Testing of Emergency alarm system, Housekeeping/cleaning of entire Fire station room/ Safety office, Routine daily inspection of KGMU premises, Record keeping for daily log books, attendance of Fire staff, statutory maintenance record of fire extinguishers, sensors, control panels/ systems Safety shower, Hydrant maintenance, Mock drill & Emergency call records, Preparation of Disaster preparedness mock drill & Fire day/National Safety Day/Week celebration.
3. Following log books are to be maintained at fire control room a) Main log book - for daily occurrence & staff attendance record etc. b) Fire equipment maintenance record (first aid firefighting equipment, hydrant & raiser system, hose reels, safety showers, pump performance etc.) c) Detection system checks record. d) Incidental work record. e) Fire drills & demonstration records. f) Visitors records etc. The log books and other records will be as per statutory requirements generally contains status of equipment and systems and maintenance carried out.
4. Firemen / supervisor of fire control room will be responsible for attending any fire/emergency incident in his shift, to check fire equipments/ fittings/ systems in the plant, to check record about any defect/discrepancies in log book, to check the building premises for housekeeping and report about any fire hazards for which action is required to be taken.
5. Firemen / supervisor should know the topography of the plant, complete fire detection/fighting system/ fire pumps/smoke detection system in the KGMU premises, they should see that all the fire fighting systems are in good working condition. They should discuss with concern KGMU Engineer for any operational problems/ fire hazards and try to resolve, Designated fireman of the contractor shall take regular rounds at The Contractor shall ensure regular . The Contractor shall assist KGMU in maintaining liaison with Fire Services or any statutory body from time to time. The Contractor will be responsible for fire safety and precautionary measures from fire point of view. The Contractor will be responsible to conduct periodical fire drills.. The Contractor shall maintain proper entry and upkeep of relevant log books/registers as per statutory obligations and shall also maintain complaints register, and work done/carried out Due to any wrong operation of any equipment, if any breakdowns occur in the system (s) or damage to the machinery (ies), the Contractor has to repair/replace the damaged equipment(s) for smooth operation of the systems. After completion of the said contract period, the contractor has to provide his services, if KGMU ask to do so, on the same contract rate, till new contractor/ agency is appointed .
6. The deployed fire personnel's shall ensure the regular cleaning of fire equipments such as all types of detectors, fire panels and fire hydrants etc. and shall also maintain the records of such cleanings.
7. The undermentioned work needs to be done, as specified.

**A. Daily:**

1. Checking of all floor hydrant valves, hose pipes, hose reel, nozzles, hose reel drums pumps, hydrants etc.
2. Checking of sprinkler line pressure and sprinkler head.
3. Checking of valves and N.R.V.
4. Checking of hydrant pressure and recording in log book.
5. Checking of water and diesel level of engine and topping up with the fuel.

**B. Monthly:**

1. Testing of automatic working of fire hydrant system.
2. Testing of automatic working of sprinkler system.
3. Checking and cleaning of all starter contracts of electric panels.
4. Checking and testing of automatic pressure switches of pumps.
5. Cleaning of alarm and its connections.
6. Conducting drill for the system.

**C. Quarterly:**

1. Checking of performance of electric panels.
2. Checking of wiring, cable termination glands.
3. Checking of fuses and bulbs.
4. Checking of glands of sluice valves.
5. Cleaning of cooling water system of the engine.
6. Checking of battery charging. To be charged if required and checking of gravity of acid.

**D. Half Yearly:**

1. Routine testing and checking of greases.
2. Routine testing of glands of pumps etc.
3. Checking of alignments and foundation bolts adjustment of Pumps.
4. Checking of working of NRV pressure plate.
5. Checking of all hydrant and sprinkler line.
6. To check, clean and adjust the relays switches etc.
7. Oiling and greasing of all hydrants sluice valve N.R.V. etc.
8. Testing of fire hose at required pressure.
9. Testing hose reels and band pipes at required pressure.
10. To check the working of the air release valve.
11. Checking of the oil pressure in the Diesel Engine & condition of the engine oil.

Note:-In case of any dispute regarding award of tender, decision of K.G.M.U Administration would be final

I/we hereby accept the terms and conditions given in the tender

**(Signature & Stamp of the Bidder)**

**Annexure –A**  
**ACCEPTANCE LETTER**

I-----Son of -----resident of-----Who is Proprietor/Partner/Director of M/S  
-----Have read and understood the contents of the forgoing paragraphs with sound mind  
and without any pressure from any quarter. If any document or information furnished with tender is found  
forged or fabricated at any time, the University has full right to forfeit my/our EMD and Security Deposit and  
cancel the agreement.

I am putting my signature and seal of the organization, as a token of acceptance to the above.

Signature-----  
Name-----  
Designation -----  
Seal-----

Date:-----  
Place:-----

**ANNEXURE-B**

**TECHNICAL BID**

**CHECKLIST AND FORMAT TO BE FILLED AND SUBMITTED BY TENDERER**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details</b>	<b>Page No.</b>
1.	Name of Tenderer	-----	
2.	Type of Firm-Proprietorship/partnership firm/Pvt.Ltd/Company Society Enclose Partnership deed/MOU & Registration certificate	----	
3.	Name of Proprietor/Partners/Director Enclose separate sheet		
4.	Name of Address of the person legally authorized to sign Agreement, in case of partnership Firm/Company	-----	
5.	Local Address	-----	
6.	Permanent Address	-----	
7.	Telephone No(Head/Local office) Mobile No. Fax No./E-mail	-----	
8.	Experience and proof of dealership	Number of years Yes/No	
9.	Earnest Money (F.D.R. No and Amount)	Yes/No	
10.	Acceptance letter enclosed dully signed-Annexure-A	Yes/No	
11.	Signature on all pages of tender document and Enclosures	Yes/NO	
12.	Registration Certificate of Service Tax/G.S.T	Yes/No	
13.	Registration certificate of E.P.F	Yes/No	
14.	Registration Certificate of E.S.I	Yes/No	
15.	Detail of Bank and copy of Passbook/Statement of Bank A/c for last six month	Yes/No	
16.	Balance sheets for last three Years dully certified by the chartered accountant	Yes/No.	
17.	An affidavit dully certified by a Notary that the firm or proprietary concern/Company has never been blacklisted( <b>Annexure-C</b> )	Enclosed	
18.	Please provide a notarized affidavit on Indian Non Judicial Stamp paper of Rs.10/-that you have not quoted the price higher than previous or current financial year to any government Institute/Organization/reputed Private Organization or GEM rate in last one year. If you don't fulfill this criteria Your	Enclosed	

	tender will be out rightly rejected.		
19.	An affidavit dully certified by a Notary that there is no ongoing Criminal case/vigilance enquiry Labour disputes against the firm/Partners/proprietor/Director of the company and he/she has never been convicted or punished by any Hon'ble Court of Law. (Annexure-D)	Yes/No Enclosed	
20.	Technical bid Shall be submitted Vide a letter on the letter head of the tenderer as per the enclosed format ( <b>Annexure-E</b> )	Enclosed	
21.	Copy of resolution is submitted for authorization of signatory to sign the tender along with name and designation	Yes/No	
22.	Tender fee	Yes/No	
23.	Engage of Institute employees or their Family members/Parents, Spouse Sons, Daughters and dependent brothers and sisters	Yes/No	
24.	Total No pages of Tender Documents Annexure and Enclosure		
25.	Character Certificate issued by D.M.	Yes/No	
26.	Solvency Certificate issued by Nationalized Bank/ D.M.	Yes/No	

Note:-All the pages of Tender documents and its enclosures must be numbered and signed with stamp

Signature of the Tenderer  
With address and Seal

**Annexure-C**

I-----S/o-----resident of-----  
institute/partner/proprietor/Director of M/s-----having its registered office at-----  
-----do hereby solemnly affirm and declare the following:-

That our Firm/organization/company namely M/s -----has never been black  
listed by any of our clients or by any government department

Deponent  
Verification

Verified at-----on the -----date-----that the contents of the above  
affidavit are true and correct to the best of my knowledge and belief.

Deponent



**Annexure-D**

I-----S/o-----resident of-----  
institute/partner/proprietor/Director of M/s-----having its registered office at-----  
-----do hereby solemnly affirm and declare the following:-

That there is no ongoing criminal case/vigilance enquiry/Labour dispute against the firm/organization/company or its Institutes/Partners/proprietors/directors and he/she has never been convicted by any Hon'ble court of Law.

Deponent  
Verification

Verified at-----on the -----date-----that the contents of the above affidavit are true and correct to the best of my knowledge and belief

Deponent

**ANNEXURE-E**

From

-----  
-----  
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To,

The Registrar  
King George's Medical University, U.P,  
Lucknow.

**Sub Tender for annual operation of Fire-fighting System at K.G.M.U, Lucknow.**

Dear Sir

In response to the above and in full agreement with the terms and conditions of the tender as stipulated by you, I/we offer my/our competitive and firm offer as follows:

- I) I/we understand that minimum wages will be required to be paid not less than as per the terms and conditions stipulated by the Regional Labour Commissioner, Lucknow as notified by the Government from time to time. In addition, I/We also understand that all statutory payments Like PF/ESI/Bonus/Gratuity/EDLI/Admin charges etc. also need to be paid as prescribed under various statues.
- II) The Tender fee of Rs.-----is deposited vide enclosed demand draft No-----dated-----drawn on-----
- III) The Earnest Money Deposit of Rs.-----is given vide enclosed demand draft No-----dated-----drawn on-----
- IV) I/we have valid registration in respect of Employees Provident Fund/Employees State Insurance/Service Tax. G.S.T etc. Copies of the above and other documents
- V) I/We also understand that the Vice-Chancellor K.G.M.U, Lucknow has the right to accept or reject my/our tender bid without assigning any reasons whatsoever and his decision will be binding on me/us

Yours Sincerely

Place:

Auth. Signatory

Date:

Name:-