

PG CURRICULUM DEPARTMENT OF HOSPITAL ADMINISTRATION **(NAAC)**

ACADEMICS

Courses :

- MD Hospital Administration (MD HA)
- Masters in Hospital Administration (MHA)

Number of seats:

- MD Hospital Administration- 2 seats per year
- MHA- 60 seats per year

Learning outcomes:

- Develop awareness on the contemporary advances and development in medical sciences as related to the subject of hospital administration.
- Acquire the competencies pertaining to management science in general and hospital administration, particularly for the purpose of application in hospital and health services in the community and at all levels of health system to (i) improve the quality of patient care and (ii) ensure optimum utilization of the resources and facilities.
- Recognition of the health needs of subject and families and carry out professional obligations in keeping with the principles of the National Health Policy and professional ethics.
- Orientation to principles of research methodology
- Acquire skills required for educating medical and paramedical professionals.
- Acquire and develop effective communication as well as administrative skills based on thorough understanding and knowledge of organizational problems, employee productivity and social responsibilities in the existing milieu.

Syllabus:

- Module 1
 1. General Management
 2. Human Resource Management
 3. Material Management
 4. Basic Accounting
 5. Financial Management
 6. Organizational Behavior

7. Marketing
 8. Information Management Systems
- Module 2
 1. Medical Sociology
 2. Health Economics
 3. Health Administration
 4. Medical Care System
 5. Biostatistics
 6. Research Methodology
 7. Epidemiology
 8. National Programme
 9. Legal Aspects

 - Module 3:
 1. Hospital Administration
 2. Nursing Service Administration
 3. Quality in Hospital
 4. Disaster Management
 5. Hospital Planning
 6. Recent trends

 - Module 4:
 1. Organization & administration of clinical services
 2. Supportive services
 3. Utility services

Teaching Learning Methods:

Teaching PGs (Hours/week): **10 hours/week**

- Lectures
- Seminars
- Hospital area duties
- Group Discussions
- Journal Club
- Mock drills
- Case studies
- Logbook
- Paper / Poster presentation

Interdisciplinary training:

- The department works in close coordination with various departments of the University such as University Environment Department (UED), Trauma Centre, Medical /Surgical stores,etc.

Assessment methods:

- MD Hospital Administration (MD HA).
 - ❖ **Quarterly performance assessment:**
 - Journal based \ Recent advances learning
 - Skill based learning.
 - Departmental and interdepartmental activity learning
 - Self-directed learning and teaching.
 - CMEs.
 - ❖ **Summative assessment**, i.e., at the end of three-year training period
 - a) Thesis
 - b) Theory examination:-
 - Paper I: General Administration
 - Paper II: Health Administration.
 - Paper III: Hospital Administration and hospital planning.
 - Paper IV: Administration of Clinical & Non - Clinical Services
 - c) Practical evaluation:-
 - Long case
 - Short case
 - Spots
 - Viva voice
- Masters in Hospital Administration (MHA)
 - ❖ **Semiannual performance assessment comprising of:**
 - Theory examination

- Viva voice

❖ **Summative assessment**, i.e., at the end of two-year training period

a) Dissertation.

b) Theory examination.

c) Practical evaluation:-

- Long case

- Short case

- Spots

- Viva voice