



**King George's Medical University, UP,
Lucknow-226003
Internal Quality Assurance Cell**



Minutes of meeting of Quality Managers held on 4th Feb 2019 at 01:00 PM in Board Room of Administrative Block KGMU to discuss policies regarding consultancy

In recent years KGMU has applied for a number of Rankings most important of which are NIRF and Institute of Excellence. An important component in these rankings has been funds raised through consultancy. Consultancy provided to patients is considered as service and hence is not considered as consultancy. Besides private consultancy to patients is looked down upon by the Society and Government. Since consultancy and funds through consultancy is important for NIRF ranking and for consideration of Institution of Excellence the following will be the rules for consultancy in the KGMU:

1. Consultancy can be provided to: Institutions/Organizations/Pharmaceutical Companies/Surgical Companies etc.
2. Private consultancy to patients at home, clinics or even in KGMU is not permitted and shall be based on Government Policies in this regard.
3. While providing consultancies all funds received will be payable to KGMU consultancy fund, which shall be operated by the Faculty I/c Research Cell and Finance Officer. Sixty percent of the fund will be used for day to day management and development of KGMU and Forty percent will be used for the academic development of the concerned faculty.
4. The concerned faculty can use these funds for:-
 - a. National and International travel for meetings and conferences over and above the quota allowed in the university.
 - b. Research
 - c. Publication of Research Articles and Books.
 - d. Office Supplies.
 - e. Employment of research personnel provided that these funds shall be utilized as per rules and regulations of KGMU and permission to spend the funds shall be taken through the research cell as is being done for research projects.
5. Mainly consultancies can be divided into 02 broad groups:
 - i) Educational Program
 - ii) Consultancy to Commercial Organizations regarding development of medicines and strategies for development.



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6. Three types of Educational Programs may be conducted:

A. Standard Programs designed by the Faculty of KGMU. These training programs are being covered by the two committees formed by Dean, Faculty of Medical Sciences on courses offered and fees to be charged. Their admission, evaluation process and fees structure have already been designed and approved by Academic Council.

B. Customized Programs. A department group of Faculty or Research Group at the request of a Society/Company may organize a special customized training program.

Policy on customized programs

- i.** In principle approval request shall be sent to the Vice Chancellor. Dean (Q&P) will send the same to Vice Chancellor with his recommendation. The in principle request should include the agreement of the client to the rates quotes by the Faculty Incharge, Research Cell.
- ii.** While the standard procedure for dealing with request will be to approach the Coordinator, Consultancy Cell. Coordinator, Consultancy Cell may pursue any enquiry directly with the client. If the organization specifies a faculty member as coordinator, normally the request will be direct to that faculty.
- iii.** The minimum professional fees would be Rs. 5.0 lakhs/day. Any fees less than this amount needs to be justified from academic/research point of view by Dean (Q&P) and Faculty Incharge, Research Cell and approved by the Vice Chancellor.
- iv.** A design charge for customized academic/research programs will be charged is applicable in addition to the professional fees.
- v.** An approval from the Finance Officer and Vice Chancellor will be required for generation of account, booking of facilities and for raising an invoice.

C. Single Lecture Program of Faculty on 'Hire A commercial'.

Prof. Divya Mehrotra
Vice Dean
Quality Control, Clinical Audit
Accreditation & Future Planning