To

**Date………………**

**The** **Medical Superintendent,**

G.M. & Associated Hospitals,

Lucknow.

**Through: Proper Channel**

**Subject: Prior notice for resignation on (date)………………………………………………………**

**Sir/Madam**

I, Dr.……………………………………………appointed as Senior Resident (Unregistered)/Non PG Junior Resident/Demonstrator in the Department of…………………………………………………………………Vide letter no………………… ……………………….dated…………………………………….working in the department from………………………..

I, ……………………………………………………………………………………. ……………………………………………………………………………………………………..…….……………..........................................................................................................................................................................................…………………………………………………............................................................................................................................................................................................................................................................................

So, kindly accept my resignation from date of………………………………..(forenoon/afternoon) and relieve me.

Yours faithfully,

|  |  |
| --- | --- |
| Signature:……………………………….  Full Name:………………………………  Mobile No:………………………………  Email ID:……………………………….. | Local Address:……………………………………………………..  --------------------------------------------------------------------------------  --------------------------------------------------------------------------------  Permanent Address………………………………………………..  …………………………………………………………………….  …………………………………………………………………… |

COUNTERSIGNED,

Head of the Department with seal

1. The above mentioned informatios are verified as per departmental office records.
2. Appointment letter copies.
3. If any other attachments.

**Resident & Intern Section**

(Senior Resident (unregistered)/ Non PG Junior Resident/ Demonstrator/ Intern)

**Application format for experience certificate after completion**

* Senior Resident (unregistered)-
* Non PG Junior Resident-
* Demonstrator-

**Application format for NOC (Non objection certificate)**

* Senior Resident (unregistered)-
* Non PG Junior Resident-
* Demonstrator-

**Application format for Resignation**

* Senior Resident (unregistered)-
* Non PG Junior Resident-
* Demonstrator-