



King George's Medical University U.P.,

OFFICE OF THE SUPERINTENDENT

GANDHI MEMORIAL & ASSOCIATED HOSPITALS

Lucknow-226003 (U.P.) INDIA

website : www.kgmu.org

Tender Form

Re-Tender Notice No. 2364/MS/2016

Date: 01.02.2016

(Only Reputed Manufacturers / their authorised Indian Agents / Service Provider may Quote this Tender)

(जिन निविदादाताओं ने निविदा संख्या 7333/डी.एम.एस./2015 दिनांक 27.04.2015, निविदा संख्या 15326/डी.एम.एस./2015 दिनांक 11.08.2015 तथा निविदा संख्या 22752/एम.एस./2015 दिनांक 28.11.2015 के सापेक्ष निविदा प्रस्तुत की गई है उन्हें इस निविदा में प्रतिभाग करने की आवश्यकता नहीं है। उनकी पूर्व में डाली गई निविदा को इस निविदा में सम्मिलित कर लिया जायेगा। यदि निविदादाता द्वारा पुनः निविदा में प्रतिभाग किया जाता है तो पूर्व में डाली गई निविदा निरस्त मानी जायेगी)

To,

M/s

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Sub: Comprehensive Annual Maintenance Contract for Pre-fabricated Modular OT (03 Nos.) of CTVS Department

Dear Sir,

You are invited for tender of above mentioned work of this hospital for the contract period of **02 Years**. Please quote tender number on the top of your envelope. The sealed envelope containing the tender document should be addressed to "The Superintendent, G.M. & Associated Hospital (K.G.M.U.), Lucknow.

Technical and financial bid should be submitted in separate sealed envelope mentioned with full Name, Address, E-mail, Fax, Phone, Mobile No. of the tendering firm on top of the envelopes and put in a large envelop duly sealed. Putting up unsealed technical bid and financial bid within the same envelope shall result in cancellation of the tender.

The tender should be submitted after carefully reading the instructions for filling tender which is enclosed with **Annexure 1**. You may not furnish your terms and conditions, Modification if any included in your offer shall not be accepted and you shall be bound by the terms and conditions of tender /order.

The bids should be submitted in the tender box placed in the Tender Cell of the Superintendent Office, KGMU from **dated 02.02.2016 to 22.02.2016 upto 3.00 pm.**

The Technical Bid shall be **opened on dated 27.02.2016 at 03:00 P.M.** in Committee Room of CMS Office, KGMU. Incase date mentioned above is declared holiday, it shall be automatically shifted to the next working day.

Tender received after due date & time will not considered. Tender without Earnest money & Tender Fee shall be rejected.

Your's Sincerely

Medical Superintendent

G.M. & Associated Hospitals,

K.G. Medical University U.P.,

Lucknow

CHECK LIST

IMPORTANT:-

- *The tenderer are hereby instructed to arrange the required tender documents as per check list and must mentioned the page numbers against each column of the check list.*
- **All papers submitted must be numbered and signed by tenderer.**
- **All paper submitted must be strictly in order as per check list.**

Sl.No.	Name of Document	Page No.	
		From	To
1.	Tender Fee (in Form of DD) of Rs.		
2.	Earnest Money (in Form of FDR) of Rs.		
3.	Declaration on non judicial stamp paper of Rs. 10/- as per (Schedule A)		
4.	Technical Bid		
(a)	Scope of Work dully signed by tenderer (Schedule B)		
(b)	User List (Schedule C)		
(c)	Experience certificate of five years of maintenance of Pre-fabricated Modular OT		
(d)	Sales Tax Registration Certificate.		
(e)	Sales Tax Clearance Certificate.		
(f)	Income Tax Clearance Certificate.		
(g)	Income Tax for the last three year i.e. for year 2011-2012, 2012-2013 and 2013-2014 in photocopy attested by a Gazetted officer		
(h)	Service Tax Registration Certificate		
(i)	Trade Tax Registration Certificate		
(j)	Annual turnover of Rs. 50.00 Lacs (Fifty Lacs) in the field of maintenance of Pre-fabricated Modular OT in preceding five years dully certified by a chartered Accountant		
(k)	Solvency Certificate		
(l)	Tenderer not incurred loss in last 03 years. (attach certified copy by CA)		
(m)	Full Addresses & contact numbers of Service Centers.		
(n)	Declaration on notarized affidavit on Non Judicial Stamp Paper of Rs. 100 as per Point No. 11 of Annexure-1		
5.	Financial Bid (Schedule D)		

TENDER NO. & NAME

Signature of Tenderer

Name

Designation

Seal

Term & Conditions

1. Tender documents can also be downloaded from the KGMU website (www.kgmu.org). The **Tender fee ie., Rs. 5000.00 + 5% VAT in form of DD** drawn on any Nationalized Bank, In favour of **Superintendent, G.M. & Associated Hospital, K.G.M.U. UP, Lucknow payable at Lucknow**, is essential to be attached with the technical bid otherwise tender will be rejected. This amount will be non refundable.
2. Sealed tender should be submitted in a Two-bid System. Tender Fee, Earnest money and Technical bid shall be submitted as Part I in one envelope. **Price bid** shall be submitted in another envelope as Part II. Both Part I & II must be submitted in sealed in a large envelope duly marked with **“Tender for CAMC of Pre-fabricated Modular OT (03 Nos.) of CTVS Department”**. In case of any violation the tender shall be rejected. Financial bid will be opened only if technical bid is qualified. Tender should be put in the tender box kept at the Tender Cell of G.M. & Associated Hospital.
3. The tender must be duly numbered and sign, on each page of the technical & financial bid including all enclosers and proofs by the tenderer along with stamp. If tender is submitted by company, Director of the company who is authorized to sign the tender on behalf of company. Authorized letter duly sign must be submitted in tender. If Tenderer is a partnership firm then, all the partners of the firm shall sign the tender.
4. The tenderer documents must be accompanied with the **earnest money of Rs. 50,000/-(Fifty Thousand Only)** which will be accepted in the form of **FDR**, from any Nationalized Bank in favour of **Superintendent, G.M.& A.H. Lucknow payable at Lucknow, The minimum validity of EMD would be of 24 months from the tender date** which will be refundable for those tenderer whose technical bid is rejected/disqualify. **Tender will not be considered without Earnest Money** which shall be refundable after three months from the date of completion of contract.
5. Tenderer should have at least 5(five) years experience in the field of maintenance of Pre-fabricated Modular OT in a large hospital having at least 500 beds. **Experience certificate should be enclosed along with tender.**
6. Tenderer should have an **annual turnover of Rs. 25.00 Lacs (Twenty Five Lacs)** in the field of maintenance of Pre-fabricated Modular OT in **preceding three years** dully certified by a chartered Accountant.
7. Tenderer must be registered in Service Tax Department & Photocopy of Service Tax Registration Certificate, Trade Tax Registration Certificate, Income Tax Clearance Certificate/Assessment copy for the last three year i.e. for year 2011-2012, 2012-2013 and 2013-2014 in original or photocopy attested by a Gazetted officer to be enclosed along with tender.
8. The tenderer should take care that the rate written in words and figures in such a way that interpolation is not possible. No blank space should be left, which would otherwise make the tender liable for rejection.
9. Any bidder who is having criminal record is not allowed to participate in the bidding process, there is no criminal case pending against him/her and he/she has never been convicted or charged with any crime in the Indian Court.
10. Any bidder who is registered with the State Bar Council is not allowed to participate in the Bidding Process.
11. That the Tenderer should also furnish along with tender **a notary affidavit on Non Judicial Stamp Paper** of Rs. 100.00 stating their in as under:-

- (a). That the firm is never being blacklisted/penalized/defaulted by Hon'ble Court / Competent Authority / Government Institution/Hospital.
 - (b). That there is no Judicial case pending against the firm & the firm has not been convicted by any Court of Law.
 - (c). That the firm has deposited up to date Sales Tax an Income Tax. (Attach copy of clearance/Assessment copy).
 - (d). That he/she (Tenderer) has never been convicted or charged with any crime in an Indian Court.
12. Before filling the tender form the tenderer can inspect the Pre-fabricated Modular OT in the Department of CTVS.
 13. The firm will insure the routine service of all the parts of the Modular OT and maintain all the record & keep it updated regarding the works done for System and will submit monthly report to Head of Department of CTVS in this regard.
 14. The Comprehensive A.M.C. and operation will be in force for the period of two years and the firm will provide regular routine checkup. This period may be extended further for one/two years after successful completion of the service contract, if needed or till the next Tender.
 15. The rate quoted in the tender form shall remain applicable for two years **from the date of Agreement** and shall be inclusive of all the charges & Taxes.
 16. Rates quoted by the tenderer shall remain unchanged throughout the contract period. The contract period may be extended upto 03 months on same rate & conditions and this would be binding to the Bidder after completion of contract period.
 17. The Contract may further be extended for one year or more on same rate & conditions after completion of Contract period if the University Authority and the Contractor / Bidder are mutually agreed for it.
 18. Tenderer shall be responsible for repairing with spares and overhauling of the said system at his own cost & maintain the whole system of Modular OT in perfect condition all the time.
 19. Preference may be given to those tenderer who have Import Licence of equipment/spare parts.
 20. In case of failure of Servicing/repairing in due time The Superintendent, G.M. & A.H., Lucknow, will be free to get the work done from any other agency and the expenses of such difference shall be recovered from the contractor.
 21. The tenderer should quote the complete operation, repairing and maintenance charges (Including the cost of the spare parts to be changed) net in figure and words **for one year**.
 22. Experience of servicing and maintenance of Modular OT should also be mentioned along with proof. The tenderer has to provide at his own expenses and responsibility the service by competent technicians posted at the site round the clock for running of the Modular OT.
 23. At no point, at any time there should not be disruption in the working of Modular OT. Tenderer has to keep the system up to date- and fault free for uninterrupted working of Modular OT. He will have to change the spare parts as per need at his own cost.
 24. After approval of rates the firm shall have to execute an agreement deed on a **Non judicial Stamp Paper as per Govt. rules**.
 25. **Terms of Payment:-** 1/2 of Comprehensive Annual Operation, Maintenance Contract (CAMC) charges will be paid after satisfactory report of HOD of Department at an interval of six months.
 26. The contractor should have Solvency Certificate of at least **25 Lacs** from Banker.
 27. Payment will be made after 30 days from the date of submitting of the bill sent to Superintendent, G.M. & A.H., KGMU, Lucknow after duly verified by HOD of the Department and subject to satisfactory completion of work, availability of funds and completion of the processing of bills. No advance payment will be made for maintenance charge as per contract.

28. The tenderer will not be allowed to add any terms and conditions of his own. He has to follow all the terms and conditions mentioned herein. Any terms added by the tender shall have no legal force. Cutting and over-writing must be attested by the Tenderer with his initials & seal.
29. In case of any dispute the decision of the Vice-Chancellor K.G.M.U., U.P., Lucknow, shall be final and binding upon on upon the contractor. In case of any dispute, Lucknow Civil Court will be the Court of Jurisdiction.
30. Vice Chancellor KGMU, Lucknow, reserves the sole right to rejected/accept any or all tenders or a part of tender without assigning any reason thereof.
31. In case of any discrepancy between the downloaded bid documents and that available with concerned office, the bid document available in the office would be considered authentic.
32. Tender received after due date & time shall not be entertained.
33. The successful tenderer has to hand over Modular OT in perfect condition after completion / termination of the Contract.
34. If Modular OT mentioned in the tender remains non-functional on account of the contractor, then pro-rata operational charges shall not be payable to the contractor by the University.
35. Successful Tenderer will be fully responsible for any accident or mishap involving workers engaged by him/her, any claim made on this part will be paid by the successful tenderer. The successful Tenderer shall indemnify the University from any claims arising out of accidents or mishaps, disability of any nature or death arising out of provisions under law or of any other nature in respect of all works engaged by successful tenderer.
36. The Successful Tenderer has to deposit Security Money / performance guarantee having amount of 10% of the contract value for each Part separately. It should be in the form of FDR from any Nationalized Bank in favour of Superintendent, G.M. & A.H., KGMU, Lucknow payable at Lucknow **for a period of 30 Months.**
37. Bidder should have not incurred loss in last 03 years. (attach certified copy by CA)
38. Bidder should have a branch office/office in Lucknow to provide the instant maintenance / service.

Medical Superintendent
G.M. & A.H., KGMU

Chief Medical Superintendent
G.M. & A.H., KGMU

(to be given in Rs. 10 Stamp Paper, notarized)

Declaration

I/We S/o.....
 Provider/on behalf of (designation) M/s.....
 submit this tender after reading the tender notice, instructions, terms and conditions contained
 here in and subject to all terms and conditions being accepted by me/us.

I/We agree that if at any time that any document or the facts mentioned in the tender found
 false, the institute has full right to terminate the tender/Contract and forfeit my/our EMD/Security
 deposit and we will be liable to return the whole amount of money paid by G.M. & A.H.
 (KGMU) Lucknow to us against our bills along with an interest of 2% compound monthly besides
 any other legal action that may be taken against us.

Signature of the Tenderer/

Name of authorized signatory

Authorised Signatory

Address.....

(With Seal)

.....

Phone & Fax No.....

Detail of Earnest Money

F.D.R. No.Dated.....

Rs. (In Figure & In Words).....

Name & Address of Bank

**Comprehensive Annual Maintenance Contract for Pre-fabricated Modular OT
(03 Nos.) of CTVS Department**

SCOPE OF WORK

- 1 Successful Tenderer shall carry out Four Preventive Maintenance Services in a year which will be done by company trained staff.
- 2 All Service calls by hospital should be logged in writing to our local project engineer based in Lucknow.
- 3 Successful Tenderer shall attend to any no. of breaks down calls without extra payment.
- 4 Successful Tenderer shall ensure that all critical items supplied by them should have 95% uptime.
- 5 Successful Tenderer shall provide at the start of contract a check of required spares and replacement of any defective parts without extra payment.
- 6 Replacement of required spares parts and consumables shall be done only against written approval from the HOD of the Department.
- 7 After receipt of written approval of HOD of the Department, the tenderer shall do their best to procure/provide the parts locally or internationally in minimum time.
- 8 As the material used in Modular OT are imported the Tenderer shall also keep minimum spare parts for immediate replacement and repair of the equipment.
- 9 At the time of repair of parts / Items / accessories spare parts should be replaced with same make and model as already exist.
- 10 For smooth operation of Modular OT, the tenderer should submit list of DO & DO NOT for hospital staff.
- 11 That Electricity charges, water charges on actual basis shall be borne by the Tenderer.
- 12 Successful Tenderer shall be responsible for maintenance and proper functioning of products supplied by them in Modular OT installed at Department of CTVS which are listed below:-
 - Wall and Ceiling Cladding
 - Laminar Air Flow System (excluding HVAC system)
 - Automatic Sliding Doors
 - Surgeon Control Panel
 - X-ray Viewing Screen
 - Pressure Relief Damper
 - Peripheral Lights
 - Writing Board
 - Scrub Sink
 - View Window
 - Storage Unit
 - Dual Dome OT Light
 - O.T. Table
 - O.T. Camera & Led
 - Operating List Board-PES
 - MINI PIEAT HEPA FILTERS (M/S SAGICOFI S.P.A.)
 - Single Arm Pendantetc.

Specification of Filters(equivalent with Hepa Filters)

We certify that these filters will be minipleat Hepa Filters have extruded anodized aluminum 69mm depth. The filters section is made of DELTA series mod class H 14 (EN 1822 class) Filter Micro Fiber Gasss, separators Continuous thermoplastic card.

- 13 After expiry of this contract, the same shall be duly reviewed for any change in price/terms/deliverables by mutual consent.
- 14 This contract may be terminated any time by either party on 30 days written notice.
- 15 As this contract is of Comprehensive Annual Maintenance Contract, includes supply of any defective spare parts and consumables like HEPA Filters etc., and damage to floor and paint.
- 16 It shall be primary responsibility of HVAC Agency to provide the sterile air with CFM from its AHU, through ducts to Successful tenderer supplied Laminar Air System inside MOT.
- 17 To and Fro cleaning and maintenance of HVAC System including pre and fine filters in AHU on regular intervals by HVAC Agency is necessary for proper functioning of MOT.
- 18 Water supply should be dirt and dust free and hard water should not be used by Successful Tenderer in proper functional of scrubs.
- 19 All major equipments should be on UPS back up in order to provide stabilized power supply.
- 20 In the event of any dispute with regard to any of the conditions of this agreement, the said dispute shall be referred to the Vice Chancellor of this University as a sole Arbitrator whose decision shall be final.

Contract Period:

The CAMC for Pre-fabricated Modular OT at Department of CTVS shall be of 02 (Two) years from the date of Contract.

Medical Superintendent
G.M. & A.H., KGMU

Chief Medical Superintendent
G.M. & A.H., KGMU

PROFORMA OF USERS LIST**RE-TENDER NO. & NAME**

Sl. No.	User Name	City	Contact No with STD Code	Installation Date

Signature of Tenderer**Name****Designation****Seal****Dated**

FINANCIAL BID**Comprehensive Annual Maintenance Contract for Pre-fabricated Modular OT
of CTVS Department**

To,

The Superintendent
G.M.& Associated Hospitals,
Lucknow.

Sir,

I have personally inspected the Pre-fabricated Modular Operation theatre (03 Nos.) in the Department of CTVS.

I am quoting below the net Charges for round the clock operation, maintenance and repairing including the cost of the spare parts, as per terms and Conditions for:-

SL No.	Modular OT in Department	No. of MOT	Annual Offer (with all taxes)	Net Charges (in figures & words) including all Taxes per year
	Comprehensive Annual Maintenance Contract for Pre-fabricated Modular OT (03 Nos.)	03		

Note:-

- 1) Comprehensive service and maintenance of all Spare Parts/items/consumables etc. including cost of all spare parts.

**Signature of the Tenderer/
Authorised Signatory
(With Seal)**