



**King George's Medical University U.P,Chowk,  
Lucknow, Uttar Pradesh, INDIA - 226003**

**Short Term Tender Notice**

**Notice No:- 255/G.A**

**Dated:- 24.01.2019**

Sealed tender are invited from the reputed agency/firm under two Bid system (Technical & Financial) for hiring of bus on rent basis under Six Month Bridge Programme in community Health for Nurses training N.H.M programme(2018-19) **King George's Medical University, College of Nursing**..The details of the Tender will be available on K.G.M.U website:-[www.kgmu.org](http://www.kgmu.org)

**(Rajesh Kr. Rai)  
Registrar**

# King George's Medical University U.P,

Chowk, Lucknow, Uttar Pradesh, INDIA - 226003



Tender document for INVITING TENDER FOR Hiring of bus on Rent basis six Month Bridge Programme in community Health for Nurses AT K.G.M.U College of Nursing, Lucknow 226003(U.P.) India

Ref. No. : 255 /G.A/19	:	Dated 24. 01.2019
For the Department	:	K.G.M.U College of Nursig
Name of the Work	:	Hiring of Bus car etc.
Name of the Tenderer	:	
Cost of the Tender document	:	Rs. 1000/-+G.S.T in shape of D.D (Non-Re- fundable)
Tender E.M.D	:	Rs. 50,000/- (Fifty thousands only) in shape of F.D.R (Re- fundable)
Last Date of Bid Submission	:	04-02-2019 at 1-00 P.M
Technical Bid Opening	:	04-02-2019 at 3-00 P.M
Date of opening of price bid	:	To be informed to the qualified bidders

*Tender documents may be downloaded from web site [www.kgmu.org](http://www.kgmu.org)*

## सामान्य शर्तें

### नियम व शर्तें

1. निविदा प्रपत्र निविदा सूचना में दी गई अवधि में के.जी.एम.यू. की वेबसाइट अथवा “www.kgmu.org” से डाउन-लोड किये जायेंगे तथा पूर्ण रूप से भरे हुए एवं हस्ताक्षरित निविदाएं सीलबन्द लिफाफे में तकनीकी एवं वित्तीय भाव अलग-अलग लिफाफे में सील करते हुए निविदा सूचना में अंकित तिथियों को निर्धारित स्थान कुलसचिव कार्यालय के जी0ए0 एवं सम्पत्ति अनुभाग में जमा किये जायेंगे।
2. निविदा के साथ दी जाने वाली प्रतिभूति की धनराशि, कार्य पूर्ण करने हेतु निर्धारित समय, कार्य की श्रेणी व अन्य शर्तें एवं विवरण निविदा सूचना में अंकित शर्तों, विवरण एवं नोट के अनुसार लागू होगी। निविदा सूचना निविदा प्रपत्र का एक अंश है।
3. निविदा हेतु प्रतिभूति (अग्रिम धरोहर) की धनराशि **पचास हजार रुपये (रिफण्डेबल) वित्त अधिकारी, के.जी.एम.यू.** के नाम से एफ.डी.आर. के रूप में जमा करना होगा। यदि किसी निविदा के साथ उक्त प्रतिभूति धनराशि जमा नहीं होगी, तो ऐसी निविदाएं खोलते ही पुनः सील कर दी जायेंगी,
4. उक्त निविदा दरों में सभी प्रकार के टैक्स नियमानुसार सम्मिलित करते हुए ही निविदा भरी जाए। अलग से कोई टैक्स देय नहीं होगा।
5. निविदा स्वीकृति होने की दशा में फर्म द्वारा सहमति पत्र प्रदान करेंगे।
6. तकनीकी बिड एवं फाइनेंशियल बिड का अलग-अलग लिफाफा होगा, जिस पर प्रत्येक कार्य का नाम अंकित होगा, तकनीकी रूप से अर्ह फर्मों की ही वित्तीय बिड खोली जायेगी।
7. कार्य को दिये गये समयावधि में पूर्ण करना होगा।
8. किसी भी अथवा समस्त निविदाओं को अस्वीकृत कर देने का अधिकार मा0 कुलपति जी के पास सुरक्षित रहेगा इस सम्बन्ध में किसी भी व्यक्ति तथा व्यक्तियों द्वारा निविदा के अस्वीकृत होने के कारण को पूछा नहीं जा सकता है।
10. निविदा की स्वीकृति प्राप्त करने वाले फर्मों को स्वीकृत पत्र प्रमाण लेख पर हस्ताक्षर करने होंगे।
11. कार्य संतोषजनक सत्यापन होने के उपरान्त भुगतान किया जायेगा।
12. निविदा की दर तथा जोड को शब्दों तथा अंकों में स्पष्ट रूप से भरा जायें तथा कोई भी कटिंग व ओवर राईटिंग न की जायेगी अन्यथा निविदा अस्वीकृत कर दी जायेगी।
18. यदि निविदा की स्वीकृति प्राप्त करने वाली फर्म 3 दिन के अन्दर स्पष्ट रूप से कार्य कराने हेतु सहमति प्रदान की जायेगी। तथा निविदा की स्वीकृति वापस कर ली जायेगी।
19. फर्म अपनी निविदा में दर उसी प्रकार से भरेगा जिस प्रकार से निविदा पत्र में माँगी गयी हो।
20. जो निविदा पता फर्म की निविदा में मिलेगा वही पता मान्य होगा और इस पते पर भेजी गयी डाक यदि डाकखाने से किसी कारण से वितरित न होकर वापस हो जाती है तो समझा जायेगा कि फर्म द्वारा स्वीकार कर ली गयी है।

21. किसी भी प्रकार के न्यायिक विवाद होने की दशा में उसका निस्तारण लखनऊ न्यायिक परिक्षेत्र में ही होगा।
22. पुरानी सिक्वोरिटी या अग्रिम धनराशि जो विभाग द्वारा वापस की जाती है उसको अग्रिम धन के रूप में इंगित किया जायेगा तो मान्य न होगी।
23. प्रत्येक कार्य की निविदा के लिफाफे पर कार्य का नाम स्पष्ट रूप से अंकित करना आवश्यक होगा।
24. सभी साधारण एवं विशेष शर्तों/नियमों का पालन न होने पर निविदा मान्य न होगी और फर्म को डिबार कर दिया जायेगा एवं ब्लैक लिस्ट भी किया जा सकता है।
25. निविदा फॉर्म के साथ निविदा मूल्य(नॉन-रिफेण्डेबुल) संलग्न करना अनिवार्य होगा।
26. कार्य के आवश्यकता के आधार पर कराई जा सकती है, जिसका भुगतान निविदा में अनुमोदित दर पर अधिष्ठाता, नर्सिंग संकाय कार्यालय द्वारा किया जायेगा।
27. कार्य से समस्त विवरण तथा लेखा-जोखा अधिष्ठाता, नर्सिंग संकाय कार्यालय द्वारा रखा जायेगा। तथा समय पर प्रस्तुत किया जायेगा।
28. संदर्भित कार्य मिशन निदेशक, राष्ट्रीय स्वास्थ्य मिशन द्वारा दिये गये गाईडलाइन्स के अनुसार कार्यालय पत्रांक संख्या-एस0पी0एम0यू0/नर्सिंग सेल/25/2018 दिनांक 20.06.2018 में उल्लिखित व्यवस्था/निर्देश के अनुसार किया जायेगा।
27. निविदा प्रपत्र के साथ जी0एस0टी0 पंजीकरण प्रमाण-पत्र नम्बर, पैन नम्बर, एवं इसी प्रकार के कार्य का अनुभव प्रमाण पत्र की छायाप्रतियाँ संलग्न करना अनिवार्य होगा।
28. निविदा दस्तावेजों का पूरा सेट और निविदादाता अथवा उनके प्रतिनिधि के प्रत्येक पृष्ठ पर हस्ताक्षर एवं सील होना अनिवार्य होगा।
29. स्वीकृत निविदा की दर के अतिरिक्त अन्य व्यय नहीं किया जायेगा। इसकी व्यवस्था उन्हें स्वयं करनी होगी।

निविदादाता के हस्ताक्षर  
तथा पता :

कुलसचिव  
के0जी0एम0यू0उ0प्र0, लखनऊ।

## **Terms and Conditions for Hiring of Vehicle :-**

### **35/42/52 Seater Buses at College of Nursing, KGMU, Lko:-**

#### **1. SCOPE OF WORK: -**

- a. The scope of the contract includes Hiring of 2 Nos. 35/42/50 Seater Buses for College of Nursing, Kalam Center, KGMU, Lucknow.
- b. The Vehicles are required to be Preferably parked at office premises of College of Nursing, Kalam Center, KGMU, Lucknow, or as directed by the Officer-in-Charge.
- c. Contractor should press into service only good quality **Diesel driven vehicles** with good interior, noiseless drive and in perfect running condition, as per requirement.
- d. The vehicles shall always be provided with decent upholstery, clean seat covers, comfortable seat cushions, hand rests, window curtains and other basic fittings/accessories/equipments for maximum comfort of Students.
- e. Bus must adopt all safety norms for conveyance of students.
- f. The noise level outside and inside the vehicle shall always be maintained at a desirable low level befitting a well maintained vehicle. The doors of the vehicle shall be maintained in best conditions without allowing any room for noise etc. Vibration in the vehicle shall always be within desirable/tolerance limits. All repairs (Major/Minor) are the responsibility of the contractor.
- g. Penalty for not providing Vehicle: If Contractor fails to provide vehicle due to any reason on any day, the recovery will be 1.5 times of the quoted rates per day, calculated as per day basis. Further, if Contractor fails to provide the vehicle for a total period of more than seven (7) days, Competent authority has the right to terminate the contract and forfeit the Security Deposit.
- h. The vehicle/vehicles will be spared for two days (not consecutive) in a month for attending regular servicing & maintenance, for which no deduction will be made towards the absence of the vehicle for duty. However, the vehicle for maintenance will be spared on a convenient day as fixed by the Officer-in-Charge. Mileage covered for repair and maintenance will be borne by the Contractor.
- i. It will be the responsibility of the Contractor to ensure that the vehicles are registered as per the latest Motor Vehicle Act. The Driver's License, RC Book and other documents should always be available with the Driver in the vehicle.
- j. The vehicle/vehicles shall also generally carry accessories like tool kit, consumable spares, rain coat, umbrella, torch light, first aid box, etc. which are to be arranged by the Contractor. The vehicle shall be fitted with a name board of the Institute in the front as: "KGMU COLLEGE OF NURSING, LUCKNOW

#### **ON DUTY**

- k. The vehicle/vehicles shall have to report for duty as per the prior instructions of Officer-in-charge at the given place and time.
- l. In case of requisition/seizure of the vehicle by RTO or any other authority, it will be the responsibility of the Contractor to get the vehicle released, during such period of requisition/seizure, Contractor has to arrange alternate vehicle will time of scheduled departure.
- n. The vehicle/vehicles will be utilized generally in Lucknow city. However, in the event of specific requirement, the vehicle may be sent for outstation/out skirts of Lucknow duty as per the directions of Officer-in-charge.
- o. The driver and helpers shall always be in uniform and shall be courteous, sober and never be under the influence of liquor/intoxicants while on duty and shall avoid over speeding or hazardous driving, ensuring safety and comfort of the passengers. The Driver and helpers shall be

- conversant in Hindi Languages. The driver and helpers should have three years experience in driving / helping.
- q. The driver should possess all documents like Driving License, Registration Certificate, pollution control certificate etc. and copies shall be provided to the Institute. The driver should also have some knowledge of vehicle mechanism so that they could attend minor repairs and should be well conversant with roads and routes in Lucknow/PHC/CHC as per scheduled programme or instruction.
  - r. In case the Contractor is deputing a substitute Driver, during the leave/absence period of his regular Driver, the particulars relating to the substitute Driver along with copy of valid Driving License shall also be submitted to the Institute.
  - s. The contractor shall submit copies of all the relevant documents like commercial registration, certificate of fitness, registration certificate, road permit; goods tax payment receipt, insurance, pollution control etc. while submitting the tender. The contractor shall also submit copy of work order of similar nature to determine the experience of the firm that the vehicles have been deputed and work has been completed satisfactorily.
  - t. The Driver shall obtain the signature of user of vehicle/vehicles in the Log Book immediately after performing the duty. The initial meter reading shall be taken either at the Institute gate or at the place of start of duty and shall get terminated at the Institute gate or any other place where the duty ends.
  - u. Log Book has to be maintained making all the entries of the movements of the vehicle on duty. The Log Book shall be handed over to Assistant Program study Center In charge at the end of the contract.

## तकनीकी बिड, चेक लिस्ट

1. निविदा मूल्य :-
2. ई0एम0डी0 घनराशि:-
3. फर्म का नाम तथा पता सम्बन्धी पत्र .....
4. फर्म का रजिस्ट्रेशन, सम्बन्धी प्रमाण-पत्र.....
5. जी0एस0टी0 रजिस्ट्रेशन की छायाप्रति ।.....
6. कार्य करने का अनुभव की छायाप्रति ।.....
7. जिन संस्थाओं में कार्य किया गया है कार्य आदेश जिसमें उनका मोबाईल नम्बर एवं लैडलाइन नम्बर हो ।

**DECLARATION REGARDINNG BLACKLISTING/ DEBARRING FOR TAKING PART  
IN TENDER.**

(To be executed & attested by Public Notary10/- non judicial Stamp Paper by the  
Tender)

I/ We \_\_\_\_\_Manufacture/ Partner (s) Authorized Distributor  
/agent of M/S\_\_\_\_\_hereby declare that the firm  
/company namely M/s\_\_\_\_\_ has not been blacklisted or  
debarred in the past by Union/State Government or by any other organization from  
taking part in tenders in India.

Or

I/ We \_\_\_\_\_Manufacture/ Partner (s) Authorized Distributor  
/agent of M/S\_\_\_\_\_hereby declare that the firm  
/company namely M/s\_\_\_\_\_ was blacklisted or debarred  
by Union/State Government or any organization from taking part in tenders for a  
period of \_\_\_\_\_years w.e.f.\_\_\_\_\_to \_\_\_\_\_ The period is over on  
\_\_\_\_\_and now the firm / company is entitled to take part in tenders.

In case the above information found false I /we are fully aware that the  
tender/ contract will be rejected/ cancelled by University and EMD/SD shall be  
forfeited. In addition to the above University will not be responsible to pay the bills  
for any completed/partially completed work.

DEPONENT

Name\_\_\_\_\_

Address\_\_\_\_\_

Attested  
Public Notary)



## **Undertaking**

1. I/we have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/we shall above work of requisite quality at given rate in timely manner.
3. I/we also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish with in 24 hours.
4. I/we undertake that the information given in this tender are true and correct in all respect and I/we hold the responsibility for the same.

(Signature of the Bidder)

Name :

Designation with seal of the Firm

**Office of the Registrar King George's Medical University, Lucknow.**

Tender No:- 255/G.A

&

Date 24.01.2019

Name of the Party in whose :-

Favour the Tender form has been issued

The Registrar

King George's Medical University, U.P, Lucknow.

226003

Dear Sir,

1. I/we hereby submit our tender for the-----
2. I/we hereby agree to all the terms & conditions, stipulated by the King Geroge's Medical University U.P, Lucknow. In the enclosed document from page no--- to ----in this connection including delivery, penalty etc. Quotation for each group are being submitted.
3. I/we have noted that over written entries shall be be deleted unless duly out & re-written and initiated. Tenders are duly signed (No thumb impression should be affixed)
4. I/we undertake to sign the contract if required from the issue of the letter of acceptance, falling which our/my security money deposited may be forefeited and our/my name may be removed from the list of suppliers at the King George's Medical University U.P, Lucknow

Your's Faithfully signature

Tenderer with full Address

Witness:

Witness:

**(To be notarized on Non Judicial Stamp of Rs.10)**

**Declaration**

1. I/we hereby agree to abide by all terms and condition mentioned in tender document along with special terms & condition mentioned with specification of items.
2. I/We hereby declare that I/we have not been debarred by any Institution/Govt. organization in past from Tendering.

Signature of Tenderer

Name

Designation

Name of Organization

Seal Date

## Annexure-A

**Financial bid**

Rates are hereby invited for reputed Firm/Agency Six month bridge programme  
K.G.M.U, College of Nursing K.G.M.U Lucknow.

Sl.No.	Type of Vehicle	Per K.m	Rate		Total amount in words
01	Dezire				
02	Innova				
03	Bus Non A.C 35/42/52 Seats				
04	Bus A.C 35/42/52 Seats				

Note:-Rates must be inclusive of all taxes

(फर्म के प्रतिनिधि का हस्ताक्षर)  
मोहर सहित

